



**Board of Directors Meeting Minutes
January 21, 2015**

Members Present: Karen Bell, MD, Art Blank, Lynn Duby, Kyle Johnson, Kevin Lewis, Donald Krause, MD, Dick Marston, Ken “Mac” McCall, Peter Mills, Rod Prior, MD, Michelle Probert, Stephen Sears, MD, Paul Stein, Ann Sullivan, Carol Timberlake, and Skip White

Staff Present: Shaun Alfreds, Kim Bustamante, Alice Chapin, Dev Culver, Amy Landry and Todd Rogow

Excused: Bill Caron

Topic	Discussion/Decision	Action	Person Responsible
Consent Agenda 1) Minutes	<ul style="list-style-type: none"> Board Meeting minutes-November 19, 2014 HIN Executive Committee Meeting minutes-December 18, 2014 minutes 	<ul style="list-style-type: none"> Approved minutes without discussion 	
Business Agenda 1) Committee Reports 2) Operating Financials	<ul style="list-style-type: none"> Review and approval of the minutes of the Consumer Advisory Committee Meeting November 25, 2014. Ann Sullivan reported that the Consumer Advisory Committee informed the Board of the committee’s work on the “Blue Button Project” with EMHS. The project went live on January 17, 2015. HIN finished November with a year-to-date increase in net assets of almost \$71K. Cash remains strong with an increase in receivables and decrease in deferred revenue. This will change as we start to receive participant revenue that comes at the end of the current year and beginning of new year. MeCDC has eliminated some deliverables in the IHOC grant creating a variance in revenue. This contract does not renew. NNEACC contracts have renewed with small increases. There are no existing expense variances of concern. 	<ul style="list-style-type: none"> Motion to accept committee reports as presented are approved. Motion to accept the November 2014 Operating Financials as presented are approved. 	

<p>3) Executive Director Report & Operations Status Updates</p>	<ul style="list-style-type: none"> • Dev Culver reviewed why the Executive Director Report is done. Dev explained the partnership with HBI, how the analytics work and risk scores. Dev showed the Board the notification counter on HIN's web site. • Volume Usage Summary Shaun Alfreds reviewed the status of our onboarding with behavioral health and long term care organizations. 	<p>Informational</p>	
<p>4) HIN Strategic Plan</p>	<ul style="list-style-type: none"> • Alice Chapin reviewed for the new Board members the previous work done to get to this point. She gave an overview of the strategic plan timeline, benchmarking, staff, Board members, hospital administration, user surveys as tools used to gather information for the strategic plan final version. HealthInfoNet's staff completed metrics that will be completed in order to accomplish the goals. Jay Yoe suggested measurement by recording our starting point in order to more accurately measure our progress. • Shaun Alfreds reviewed in detail the 2015-2016 Action Plan and the objectives that need to be met to accomplish these goals. <ul style="list-style-type: none"> ○ HIN needs to separate our financials in order to determine grant money vs. subscriber money. ○ Where does our staffing need to be? ○ Building on what we do best ○ Finalize connection with the VA within the State of Maine and nationally and using that connection to connect with the Social Security Administration ○ Explore markets across state lines ○ Identify consulting opportunities ○ Identify clinical data sets and reporting requirements ○ Develop sales and marketing tools ○ Partner with pharmacies 	<ul style="list-style-type: none"> • Motion to accept HealthInfoNet's Strategic Plan as presented was unanimously approved. 	

5) 2015 Organizational Goals	<ul style="list-style-type: none"> Dev Culver and Shaun Alfreds reviewed the 2015 Operational Goals with the Board members and entertained questions as they arose. 	<ul style="list-style-type: none"> Motion to accept HealthInfoNet's 2015 Organizational Goals were approved as presented. 	
6) Meeting Adjourned	The meeting was adjourned at 4:05 p.m.		