



**Board of Directors Meeting Minutes
July 16, 2014**

Members Present: Karen Bell, MD, Art Blank, Nona Boyink, Josh Broder, Bill Caron, Lynn Duby, Richard Freeman, MD, Donald Krause, MD, Dick Marston, Peter Mills, Rod Prior, MD, Stephen Sears, MD, Ann Sullivan, Karl Turner, and Skip White

Staff Present: Shaun Alfreds, Kim Bustamante, Alice Chapin, Dev Culver, Amy Landry and Todd Rogow

Excused: Mary Mayhew and Jay Yoe

Topic	Discussion/Decision	Action	Person Responsible
Consent Agenda 1) Minutes	<ul style="list-style-type: none"> Board Meeting minutes-May 21, 2014 HIN Executive Committee Meeting minutes-June 19, 2014 minutes 	<ul style="list-style-type: none"> Approved minutes without discussion 	
Business Agenda 1) Committee Reports 2) Operating Financials	<ul style="list-style-type: none"> Review and approval of the minutes of the Consumer Advisory Committee Meeting May 27, 2014 Ann Sullivan reported that the Consumer Advisory Committee had completed review and provided feedback on the first draft of the Continuity of Care Document (CCD) format for the SIM Blue Button project with EMHS. Review and adoption of May 2014 Operating Financials: There were no items of concern to note with May financial statements. May closed with a positive increase in Net Assets, as well as cash. Other changes reflected on the Balance Sheet are a result of routine operating activity. HIN closed the HIE grant in May although the contract ended June 30. Shaun noted that the contract included a required board seat, and since the contract is ending, the person who held that board seat will no longer be a member of the Board. Consulting expenses are high as a result of leadership training and 	<ul style="list-style-type: none"> Motion to accept committee reports as presented are approved. Motion to accept the May 2014 Operating Financials as presented are approved. 	

	<p>strategic planning process that HIN has engaged in. It was also noted that it has been difficult to fill vacant IT positions. HIN has engaged recruiters to help with those positions. Reoccurring variances are now presented at the bottom of the Financial Manager Report and variances discussed in past months expected to continue over future months are noted. Finalized HIE Grant-all contractual agreements are over.</p>		
3) Executive Director Report & Operations Status Updates	<ul style="list-style-type: none"> Volume and Usage Summary Dev Culver reviewed a chart comparing the number of patients accessed in 2013 and 2014. HIN staff is out in the field training users to increase these numbers. At the next meeting we will show this data broken out with portal accesses and data sent to support ACO initiatives and public health reporting. The Board discussed other uses for the portal. Shaun Alfreds explained the NNEACC contract and how that data flow works. Shaun also entertained questions about SIM and how the PHI notification process works. EMHS will be piloting patient access to HIN's statewide record through the EMHS patient portal later in 2014. HealtheWay-Todd Rogow explained how the eHealth Exchange allows HIN to connect nationally to the Veteran's Administration and other eHealth Exchange participants. This will allow private providers to access VA data and HIN to query other participants across the country as the Healtheway initiative expands. It also opens up some new business opportunities such as the Social Security Administration, and will allow HIN to better support care coordination in those out of state locations where Mainers "winter". 	<p>HIN will bring forward a complete picture of how the data moves within the portal (in and out)</p> <p>Future agenda item to discuss in depth.</p>	
4) HIN Strategic Planning Initiative	<ul style="list-style-type: none"> Alice Chapin presented the initial findings from the leadership interviews she conducted over the course of the previous few weeks. She also presented the findings from the leadership surveys conducted recently. Retreat Goals: <ul style="list-style-type: none"> Mission statement revisions Has HIN met its original mission statement What does Board want to see regarding geographical distribution and what does this mean? Benchmarks/goal setting Mission statement should last 5+ years 	<p>Notebook with assignments distributed two weeks prior to retreat. There will be breakout sessions. More information to come via email.</p>	

	<ul style="list-style-type: none"> ○ Vision statement revisions ○ What is a vision statement ○ Should last 3-5 years ○ What are the opportunities/strengths/weaknesses/threats ○ What opportunities should be pursued over the next 3-5 years? ○ Assess weaknesses and threats ○ What are HIN's strategic objectives for 2015-2018? 		
5) Meeting Adjourned	The meeting was adjourned at 4 p.m.		