



**Board of Directors Meeting Minutes  
July 15, 2015**

**Members Present:** Karen Bell, MD, Art Blank, Andy Crowder, Lynn Duby, Kyle Johnson, Donald Krause, MD, Ken McCall, Peter Mills, Rod Prior MD, Michelle Probert, Stephen Sears, MD, Paul Stein, Ann Sullivan, Carol Timberlake, Skip White and Jay Yoe

**Staff Present:** Shaun Alfreds, Kim Bustamante, Alice Chapin, Dev Culver and Allison Kenty

**Excused:** Kevin Lewis and Dick Marston

Topic	Discussion/Decision	Action	Person Responsible
<b>Consent Agenda</b> 1) Minutes	<ul style="list-style-type: none"> <li>Board Meeting minutes-May 20, 2015</li> <li>HIN Executive Committee Meeting minutes-June 17, 2015 minutes</li> </ul>	<ul style="list-style-type: none"> <li><b>Approved minutes without discussion</b></li> </ul>	
<b>Business Agenda</b> 1) Standing Committee Reports  2) Operating Financials	<ul style="list-style-type: none"> <li>Dev Culver gave an overview of the Business Development Advisory Committee membership and purpose.</li> <li>Minutes of the June 9, 2015 Business Development Advisory Committee were previously reviewed.</li> <li>Kim Bustamante reviewed the May 2015 month end financials. 2015 has been a very positive year. HIN presented a strong Balance Sheet for the month of May with an increase in net assets of \$97K. There continues to be no concerns with cash flow or grants receivable. We begin to see a decrease in deferred subscription fees, which is expected to continue until larger participant contracts renew at the end of the year. HIN will not recognize Health Reporting revenue in the amount of \$142K for Maine Health Management Coalition. The State of Maine removed this project from SIM deliverables. The MeCDC PAC grant for chronic disease reporting</li> </ul>	<ul style="list-style-type: none"> <li><b>The Board of Directors approved the minutes of the Business Development Advisory Committee.</b></li> <li><b>Motion to approve the May 2015 Financial Report was made and unanimously approved.</b></li> </ul>	

	<p>began in May. This work will continue through June 29, 2016. There were no existing variances of concern.</p> <ul style="list-style-type: none"> <li>• Cyber security was discussed and the cost of cyber security insurance policies and if we expect them to increase for next year.</li> </ul>		
3) Executive Director Report & Operations Status Updates	<ul style="list-style-type: none"> <li>• Volume and Usage Summary <ul style="list-style-type: none"> <li>○ Dev Culver briefly reviewed the volume and usage summaries. Use of the portal has shown a 52% growth in total patients accessed over June of last year.</li> <li>○ Drs. Prior and Krause raised the question of whether HIN could support the prior authorization process saving payers and providers time and money.</li> </ul> </li> <li>• Analytic Platform Update <ul style="list-style-type: none"> <li>○ Dev Culver gave an update on analytic platform contracts. St. Joseph continues to lead in analytics usage and the development of impact measures.</li> </ul> </li> <li>• HIN Inoperability Leadership Forum <ul style="list-style-type: none"> <li>○ Dev Culver reviewed the purpose of the committee. This group will be having a conversation with Sen. King and his staff in August with regard to Meaningful Use and its impact on care providers in Maine.</li> <li>○ This group is composed of “C” level leadership from client organizations who represent both clinical and information technology spheres. This Forum will meet quarterly going forward.</li> </ul> </li> <li>• Alford Foundation Contact Update <ul style="list-style-type: none"> <li>○ A prospectus was mailed to the Alford Foundation last Friday, July 10, 2015 to introduce the Foundation to the work that HIN is doing and to set the stage for an initial discussion with the Foundation on possible funding opportunities.</li> <li>○ Art Blank had a meeting with Greg Powell from the Alford Foundation today. He reported that Alford is very interested in our prospectus. HIN hopes to get on their Board calendar this year.</li> </ul> </li> </ul>	<p>This topic will be incorporated into the upcoming Board Retreat in September</p>	Dev Culver

	<ul style="list-style-type: none"> <li>• SIM and VA Grant Update <ul style="list-style-type: none"> <li>○ SIM Grant-Shaun Alfreds reported that HIN is doing well with meeting the deliverables that it is accountable for within the SIM grant.</li> <li>○ HIN is making good progress in implementing the analytic dashboards for MaineCare that will integrate the Medicaid claims data with the existing clinically based predictive analytic models.</li> <li>○ It was reported that not many veterans have opted in to the Veterans Administration's VLER system that will significantly limit access to VA clinical data by providers working in Maine hospitals and physician practices for the near term. VA Maine is working on a campaign to inform Maine veterans about the advantages of opting into VLER so that their clinical information can be shared across Maine.</li> </ul> </li> </ul>		
4) 2015 Board Retreat	<ul style="list-style-type: none"> <li>• Dev Culver explained how the Board Retreat will be set up and structured this year. The Board will help to shape how we build the Alford Foundation grant presentation. We will hold the meeting at MaineGeneral again. The meeting will begin at noon with lunch. Details will follow in the coming weeks.</li> </ul>		
5) HIE Request for Information (RFI)	<ul style="list-style-type: none"> <li>• Dev and Shaun reported on the responses from the RFI process. They sent information out to four companies/vendors. <ul style="list-style-type: none"> <li>○ Vendors submitting RFI responses included Orion Health, Audacious Inquiry, Intersystems, and Allscripts.</li> <li>○ One vendor came through with something completely different and potentially innovative than what was proposed by the other three vendors.</li> <li>○ A team from HIN will be conducting a site visit with this vendor to explore the proposed technical architecture in greater detail.</li> <li>○ There will be an in depth discussion of evolving HIE IT architecture at the Board Retreat in September.</li> </ul> </li> </ul>		

<p>6) Strategic Plan Update</p>	<ul style="list-style-type: none"> <li>• Dev reviewed the status of the strategic plan/action plan.</li> <li>• Alice Chapin gave an overview of the SSA Business Opportunity, of historical of discussions and the future of this plan. <ul style="list-style-type: none"> <li>○ A large percentage of SSA disability cases are for mental health related issues and HIN does not have currently manage a significant volume of mental health data and would not be able to release this data for use within the SSA review process.</li> <li>○ The potential for reimbursement from SSA resulting from implementing an automated data release process is now projected to be significantly less that was previously reported.</li> </ul> </li> <li>• Dev gave an update on status of exploring opportunities for HIN providing HIE services in NH.</li> </ul>		
<p>7) Executive Session</p>	<ul style="list-style-type: none"> <li>• No Executive Session was held.</li> </ul>		