

HealthInfoNet Academy Quick Start Guide

HealthInfoNet Academy is an online learning portal that has been designed to provide quick and easy adoption of HealthInfoNet's Health Information Exchange (HIE) services at your healthcare facility. This Quick Start Guide provides instructions on how to access and begin using the site.

Accessing and Registering for HealthInfoNet Academy

- 1. Access the HealthInfoNet Academy homepage by visiting the following URL: http://hinfonetacademy.org/
- 2. Register as a new user by clicking the SIGN IN button located in the top-right corner of the screen.



3. At the bottom of the screen, click the option to CREATE NEW ACCOUNT.

C HealthInfoNet Academy	ALL COURSES	RESOURCES	HEALTHINFONET	SIGN IN
Weld	come Back!			
Email Email Please enter a valid email add	ress			
Password Password	harastare			
Remember me	Forge	ot Password?		
	Create a new account			



4. Complete the required new account fields by entering the necessary information. When finished, click the SIGN UP button located at the bottom of the screen.

irst Name	Last Name	
First Name	Last Name	
Email		
Email		
Please enter a valid email ad	dress	
Password		
•••••		
Job Title (required)		
Job Title (required)		
Organization Type (e.g., Ambulat	ory, Hospital, etc.) (required)	
Organization Type (e.g.	, Ambulatory, Hospital, etc.) (required)	
Organization Name (required)		
Organization Name (re	quired)	
Sign up		
	Lakeady have an account!	

Enrolling in and Navigating a Course

1. Once registered as a user in HealthInfoNet Academy, a listing of available courses should automatically appear; if not, click the **ALL COURSES** button from the main menu.

Once a course of interest has been identified, select the course by clicking on its TITLE BOX.

C HealthInfoNet Academy		RESOURCES HEALTHINFO	NET MY DASHBOARD	
Courses				
All Courses	_	Sea	arch	Q
All Courses	All Courses		All Courses	
102: Clinical Portal Overview (1.0 CNE Credit)	ior	n Package	201: HINcontext Ap Overview	oplication
16 Lessons Free	7 Lessons	Free	3 Lessons	Free
	-		se	



 From the selected course's page, enroll in the course by clicking the ENROLL IN COURSE button. <u>Note:</u> Course descriptions, objectives, and curriculum outlines can be found by scrolling down.



3. Once enrolled, the course will automatically play, beginning with the first chapter.





5. At the end of each chapter, click the **CONTINUE** button to move on to the next chapter.

Note: For some courses, chapters are required to follow in order while others allow jumping around.



6. After completing the course, click the GO TO DASHBOARD button to view the student dashboard.

C Do to Dashboard	C HealthinfoNet Academy
101: Communication Pack-	Recap of HealthinfolNet's Communication Package
age Overview	
100% complete	The pupper of Healthich Article Communication Produced to provide participancy or application and the non-public of Healthich Article Communication and Article Communications Produced to Article Communications and Article Communications
Search by lesson title *	evaluative na assista rhume in communicating the adjuster, solitar, and partice comman
 Overview of HealthInfoNet 1/1 ~ & Maine's Health Information Systems (HIF) 	et noise an dh'eachda fadeir and the state of Mailer's Nicabib Information Eacharge to Iacht their statif and partnershiftens.
and an exchange (me)	The use concerning of the Convenience The Lage includes
HealthinfoNet's Communication Package	×
 Staff Education & Training 1/1 ~ Resources 	
✓ Consent Forms 1/1	Congratulations! You completed
✓ Communication Resources 1/1 ∨	Overview!
 Legal Resources & 1/1 ~ References 	
Recap of Healthinfoliet's 1/1 Communication Package	GO TO DASHBOARD
Recap of HealthInfoNet's Communication Package ([) 15/7 - HEREOVETE	
	Hudzbicksburg General Historial Information Dya Out Reveals Term
	Alterna parentera ta talvara finina provante mantitali indormatation anditi Magdaladada.Alter Alter previous dy apring cust
	 Navah berdakan Kamiatara Indonesianan Ope Ini Saram Albuma panimta ara ope in a akaring sheka panakara indonesiana anto.
	- 34/20 Transform

7. From the STUDENT DASHBOARD screen, all of a user's enrolled courses are visible.

Note: The menu at the top of the screen can be used to navigate throughout the rest of the site.

C HealthInfoNet Academy	ALL COURSES	RESOURCES	HEALTHINFONET	MY DASHBOARD	®•
Y	our Student Das	shboard			
My courses			Search		٩
View more courses					All 🕶
101: Communication Package Overview	102: Clinical Overview (1.0 C	Portal NE Credit)			
100%		100			
See Cremiere Replay Course	See Overview	Replay Course	1		



Receiving CNE Credit(s)

- 1. Only the course, "102: Clinical Portal Overview," provides users with the option to obtain one (1.0) CNE credit. To receive a credit, all chapters of the course must be completed in chronological order and the course evaluation must be completed.
- 2. Once the course has been completed in its entirety, click the GET YOUR CERTIFICATE button.



3. Upon doing so, a CNE course certificate will be displayed, which can be downloaded and/or printed using the buttons located at the bottom of the screen.

	CERTIFIC	ATE OF	COMPLI	TION		
		This is to cert	ify that			
	has received 1	1.0 contact hours fo	or successfully con	pleting		
	102: Clinical P	NUMED Approval # D	view (1.0 Cl	NE Credit)		
		C Healthi	nfoNet			
	This continuing neurong education estivity was approved by the log-theast Multistate Division, an accordinal approver by the A transmit Deductating Center's Commission on Accordination.	e Anerican	Signature	umi, Beazor, R.E. E	X0/	
	result in 2020-07-07			Centrhcate (D)	Statheory	
	Student:	Schoo	4: HealthinfoNe	Academy		
Co	Nurse: 102: Clinical Portal Overview (1.0	0 CNE Credit) Expires: No ex	Certificate ID:	Shzdheovuy Iss	ued: 2020-07-07	

